



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

June 10, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: TRAFFIC SIGNAL  
SYNCHRONIZATION PROJECT  
CONSULTANT SERVICES AGREEMENT  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

This action is to approve and authorize the Acting Director of Public Works or his designee to execute a Consultant Services Agreement with RBF Consulting, Inc. for a not-to-exceed fee of \$178,000 to prepare plans, specifications, estimates, and provide construction assistance services for the Sierra Madre Boulevard/San Gabriel Boulevard Traffic Signal Synchronization Project. The agreement will be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and matching County funds.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Acting Director of Public Works or his designee to execute a Consultant Services Agreement with RBF Consulting, Inc. to prepare plans, specifications, estimates, and provide construction assistance services for the Sierra Madre Boulevard/San Gabriel Boulevard Traffic Signal Synchronization Project and to establish the effective date following your Board's approval. The agreement will be for a not-to-exceed fee of \$178,000 to be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and matching County funds.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to obtain consultant services to prepare plans and specifications for a project to improve traffic flow on Sierra Madre Boulevard and San Gabriel Boulevard in the Cities of Pasadena, San Marino, and Unincorporated communities.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Organizational Effectiveness (Goal 3) by securing sufficient staffing resources to ensure an efficient, effective, and goal-oriented project delivery system.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund. The recommended Consultant Services Agreement is for a not-to-exceed fee of \$178,000. The estimated cost to complete this work is \$161,816, plus \$16,184 for unforeseen additional work, which may arise during progress of the work. Funding for this agreement is included in the Fiscal Year 2007-08 Proposition C Local Return Fund Budget.

The Los Angeles County Metropolitan Transportation Authority will reimburse approximately \$140,442 of the cost from the 2001 Call for Projects Proposition C Discretionary Grant Funds for the San Gabriel Valley Traffic Signal Forum. The remaining \$37,558 will be funded by the County's Proposition C Local Return Revenue.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The term of this contract will commence upon issuance of Notice to Proceed by the Director or his designee and shall terminate on the date the work is accepted by the County.

The contract contains the County's standard provisions regarding contractor obligations and is in compliance with all Board, Chief Executive Office (CEO), and County Counsel requirements.

The contract is not subject to the County's Living Wage Ordinance (Los Angeles County Code Chapter 2.201), because the services are of a technical nature.

A standard agreement in the form previously approved by County Counsel will be used. The CEO's Risk Management Office has approved the insurance coverage, indemnification, and liability provisions included in the contract.

When construction documents and jurisdictional approvals are completed, tentatively scheduled for July 2009, the Department of Public Works will return to your Board to adopt plans, specifications, and advertise for bids to construct the project.

### **ENVIRONMENTAL DOCUMENTATION**

In accordance with Section 15378(b)(5) of the State of California Environmental Quality Act (CEQA) Guidelines, execution of the agreement to prepare plans, specifications, estimates, and provide construction assistance services will not cause a physical change in the environment and, therefore, does not constitute a project and, hence, is not subject to the requirements of CEQA.

### **CONTRACTING PROCESS**

On September 7, 2006, the Department of Public Works issued Requests for Proposal to 26 firms to develop a select list of qualified consultants to provide as-needed traffic design services, and 18 firms submitted proposals for review and evaluation. An evaluation committee, consisting of the Department of Public Works engineering staff, evaluated the proposals. These evaluations were based on technical expertise, proposed work plans, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, the committee developed a select list of eight qualified firms.

The firms selected were ADVANTEC Consulting Engineers, Inc.; Katz, Okitsu and Associates; Kimley-Horn and Associates; RBF Consulting, Inc.; Lin Consulting, Inc.; VA Consulting, Inc.; Albert Grover and Associates; and Transportation & Energy Solutions, Inc.

As stated in the Requests for Proposal, the Department of Public Works shall select consultants from the select list of qualified consultants for each project in order of established evaluation ranking. RBF Consulting, Inc. is the next firm on the list.

Participation by Community Business Enterprise (CBE) in the project and the requirement that consultants demonstrate their good faith effort to utilize CBE are encouraged through the Department of Public Works' CBE Outreach Program.

The Honorable Board of Supervisors  
June 10, 2008  
Page 4

RBF Consulting, Inc. is aware of the Department of Public Works' CBE Outreach Program; and their proposed CBE participation is on file with the Department of Public Works.

The Department of Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement, as this agreement is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with the Department of Public Works, the Requests for Proposal to develop the select list of qualified consultants was posted on the Doing Business With Us website. Attached is a copy of the website posting for your reference.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Hiring a consultant to perform this specific short-duration engineering service will allow the Department of Public Works to continue to have its current staff perform more routine traffic services.

#### **CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Traffic and Lighting Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William T. Fujioka", with a stylized flourish extending to the right.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DDE  
WJW:pc

Attachment

c: County Counsel  
Department of Public Social Services (GAIN and GROW Program)  
Department of Public Works (Architectural Engineering, Programs Development)

**Bid Detail Information**

**Bid Number :** ADX7001L

**Bid Title :** Traffic Design Services - Development of Select List

**Bid Type :** Service

**Department :** Public Works

**Commodity :** ENGINEERING -TRAFFIC AND TRANSPORTATION

**Open Date :** 8/7/2008

**Closing Date :** 10/5/2008 3:00 PM

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide design services for a variety of traffic engineering projects throughout the County of Los Angeles.

The scope may range from the completion of traffic signal plan(s) for a minimum of one traffic signal to an undetermined number of traffic signals which may or may not be part of a linear coordinated system or a network of coordinated systems, and/or the completion of signing and striping plan(s) ranging in complexity from longitudinal lane lines along a highway reach to a complex intersection layout.

**Contact Name :** Ron Beal

**Contact Phone# :** (626) 458-2587

**Contact Email :** rbeal@ladpw.org

**Last Changed On :** 9/12/2008 2:00:58 PM

[Back to Last Window](#)